

Bridgewater Township Board of Supervisors
County of Rice, State of Minnesota
July 11, 2018
Official Minutes

Call to order

Pledge of Allegiance

Roll Call: John Holden, Glen Castore, Gary Ebling, Brad Pfahning, Jim Braun

Introduction of Guests: Cole Lindenfelser, Josh Little, Robert Tuma

Approval of Agenda: Glen Castore made a motion to approve the agenda with changes, John Holden seconded, all approved.

Public Comment on Non-Agenda Items: Gary Ebling reviewed the situation regarding the movement of decorative rock through the ditch during 100 year rains. The rock washes through the culvert and into the ditch in front of the Tuma residence. Robert Tuma is concerned regarding the possibility of hitting the rock with his mower and causing damage.

Approval of Minutes & Claims

- July Claims – Glen Castore made a motion to approve the July Claims, John Holden seconded, all approved.
- June 13, 22, 25, 28, and July 6, 2018 Meeting Minutes – Glen Castore made a motion to approve all minutes, John Holden seconded, all approved.

Treasurer's Report

1. Treasurer's Report – Brad Pfahning reviewed the bank balances and the money transferred for recent equipment purchases. The first half of the taxes from Rice County was deposited in the general account.
2. Bank reconciliation –
3. Revenue Report - Brad will provide the deposit list to the clerk to check against the revenue report.
4. PERA forms – As the form has not arrived yet, the clerk will complete the form and mail it in with the check.
5. IRS Update/EFT form – Brad Pfahning will provide this when it is completed.
6. Quarterly reports for solar project – Brad Pfahning will take care of sending this in within the next week.
7. Budget update – This will be emailed to the Board.

Clerk's Report-

1. Upcoming Meetings:
 - a. Project meeting on July 30.
 - i. Items to be discussed include – budget update, list of priorities for Planning and Zoning, Planning process review.
2. Mail - Reese Winter – The Clerk reviewed the approval from Reese Winter regarding the Dundas Annexation tax file. Glen Castore made a motion for the road expenditures for 115th Street and ½ of the cost of gravel and dust control on Decker to be deducted from the Annexation fund. This information will be added to the new Annexation tax invoice that will be sent to Dundas, John Holden seconded, all approved.
3. Appoint Judges – The Clerk reviewed the list of election judges that are willing to go for training. Gary Ebling made a motion to approve the list, John Holden seconded, all approved.

Planning & Zoning

1. Staff Report
 - Jim Bruan reviewed the permit activity for the month. He also reviewed the upcoming activity anticipated for next month and a possible lot combination on the Hoover site.
 - Jim Braun noted that Peter Tiede will be contacting Rice County regarding who is overseeing past C.U.Ps that were approved by Rice County.
 - Regarding a blighted property outside of Dundas, Jim Braun has contacted Peter Tiede and will proceed with legal action to get the property cleaned up.
 - A blighted property on 1st Timberlane is full of black mold. Jim Braun has contacted the Mn Dept of Labor and Industry and they will send down an assessor to determine if the house is salvageable.
 - There was some concern regarding the living quarters of farm help on the Seeds Farm. Jim Braun will continue to monitor the situation.

2. Set Date for meeting with Supervisor, Greg S., Darrel G., Scot R., and Brauns. – The Clerk will contact Scot Rosevold to determine what date works for him.
3. Codification – Jim Braun reviewed the proposed timeline that Carolyn Braun is following to complete the Codification.

New Business

1. Planning and Zoning immediate priorities – Glen Castore reviewed the recent list of priorities that will be shared with the Planning Commission. The Clerk will work with Glen Castore and Gary Ebling to determine with there are any additional people interested in reviewing the Planning priorities.
2. Report for Rice County – A brief review was held regarding what information was sent to Rice County pertaining to cluster housing.
3. “Permits Required” signs at township borders – Gary Ebling is working with M&R Sign Co out of Fergus Falls to obtain signs to place at the entrances to Bridgewater Township.

Old Business

1. Strategic Plan
 - a. Planning process review Proposal
 - i. Glen Castore reviewed a recent meeting with Financial Services Company to request information regarding future financial possibilities in the township. The cost of the service was not expected to exceed \$10,830 if we pursue working with them. Gary Ebling made a motion to proceed hiring Financial Services Company with expenses not to exceed \$10,830, John Holden seconded, all approved.
 - b. Resolution 2018-09 – Determine Northfield’s interest in a new Annexation Agreement. The intent of this resolution is to formally ask Northfield if they are willing to negotiate a new Annexation agreement as the current agreement will expire in December 2019. Gary Ebling made a motion to approve Resolution 2018-09, John Holden seconded, all approved.
2. Roads
 - a. Mower Purchase/Fall cutting
 - i. Gary Ebling reviewed the recent purchase of the tractor. With input from Mike Groth, Gary Ebling discussed the possibility and benefits of obtaining a mower to pull behind the tractor. The mower would be used for top cuts, cutting around the pond, and mowing noxious weeds. The most reasonably priced mower that would meet the townships needs is a Kuhn mower. John Holden made a motion to approve the purchase of a Kuhn mower not to exceed \$11,000, Glen Castore seconded, all approved.
 - ii. Mike Groth will proceed with the order of the mower.
 - b. Novotny/Tuma rock issue in ditches
 - i. Gary Ebling made a suggestion to have Novotny look into the addition of a rock fence to catch any rock that moves during a 100 year rain event.
 - ii. Glen Castore suggested speaking with Peter Tiede first. Glen Castore will follow up with Peter Tiede. John Holden suggested sending a formal letter from Peter Tiede to Robert Tuma.
 - c. Fall brush removal/mowing (pond mowing) in addition to top cut –
 - i. John Holden reviewed the map currently used for noxious weeds and that it could be modified to include brush.
 - d. Tree trimming for machinery preservation. (Sanford)-
 - i. There are trees that need to be trimmed to avoid hitting the grader and truck and causing damage. Sanford will be called to determine if they are available and willing to do the trimming.

- e. Bridge Tree clean-up and removal (Sanford) –
 - i. There are trees in next to the bridge on Decker Avenue that could cause problems if they are not removed. Mike Groth will look into this and determine the cost and timing and get the information to the Board.
 - f. 115th Street –
 - i. Mike Groth will blade 115th again and a few other roads before placing a final coat of Dust Control. Gary Ebling will speak with Jim Kohler regarding additional dust control for 115th Street.
3. Noxious Weeds
- a. Wild Parsnip grant project – John Holden reviewed the work that has been done to date for the grant. The initial spraying has been completed and some repairs were done on the gator.
 - b. Resolution 2018-10 – Resolution to request that Rice County explore and implement joint actions that will effectively control the spread of noxious weeds. Glen Castore made a motion to approve Resolution 2018-10, Gary Ebling seconded, all approved. The Clerk will work with Kathleen Doran-Norton to determine who this resolution needs to be sent to.
 - c. John Holden noted that Steve Albers also sprayed thistles and other noxious weeds while he was spraying wild parsnip.
 - d. Fall Mowing – to be discussed after the purchase of the mower.
 - e. Gerry Erickson Spray Outreach – Gary Ebling noted that he provided the contact information to Gerry Erickson for Scott Bailey and Castle Rock.

Upcoming Meetings

- Planning and Zoning meeting, July 26, 2018, 7pm Bridgewater Town Hall
- Project Meetings, Monday, July 30, 2018, Bridgewater Town Hall
- Board of Supervisors meeting, August 8, 2018, 7pm Bridgewater Town Hall

Adjourn – 9:10pm