

**Bridgewater Township Board of Supervisors**  
**County of Rice, State of Minnesota**  
**April 11, 2018**  
**Official Minutes**

Call to order

Pledge of Allegiance

Roll Call: John Holden, Glen Castore, Gary Ebling, Brad Pfahning, Jim Braun, Mike Groth

Introduction of Guests: Leif Knect

Approval of Agenda: John Holden made a motion to approve the agenda, Glen Castore seconded, all approved.

Public Comment on Non-Agenda Items:

Leif Knect thanks the Board for taking action to get equipment for spraying noxious weeds. He asked that the Board look into the need for licensure for spraying weeds in the right of way.

**Approval of Minutes & Claims**

- April Claims – Brad Pfahning reviewed the check detail and large items listed. Glen Castore made a motion to authorize the transfer of funds from equipment savings to general funds to purchase the roller, John Holden seconded, all approved. John Holden made a motion to approve the claims, Glen Castore seconded, all approved.
- March 14, 17, 21, 26, and 29, and April 5, 2018 Meeting Minutes – Glen Castore made a motion to approve all minutes, John Holden seconded, all approved.

**Treasurer's Report**

1. Treasurer's Report – Brad Pfahning reviewed the current bank balances. A request was made to add totals without the solar funds included. The state report was sent to the State Auditor's office.
2. Bank reconciliation – the report was given to the clerk to hold on file.
3. Revenue Report
4. PERA forms – These will be completed shortly as information for a new employee was needed before it could be completed.
5. IRS Update/EFT form – These will be completed as soon as possible.
6. Quarterly reports for solar project – The report was sent via email to the solar company.

**Clerk's Report-**

1. Upcoming Meetings:
  - a. Intergovernmental Meeting – April 18 , 7pm
  - b. Joint Dundas Meeting – April 25 , 7pm
  - c. Review project meeting on April 30, 1pm.
2. Mail – The clerk reviewed the mail received over the past month.
3. Intergovernmental Meeting Agenda – The agenda was reviewed and a new agenda will be sent out with changes requested.

**Planning & Zoning**

1. Staff Report –
  - Jim Braun reviewed the permit activity over the past month along with new lot splits and combinations.

- Keepsake Cidery is requesting a liquor license for the tasting room. As Nate Watters was not present, this will be tabled to a later meeting.
  - The Fogelberg variance request was reviewed. This request was approved by the Planning Commission during a recent meeting. Glen Castore made a motion to approve the variance, John Holden seconded, all approved.
2. Potential changes to Ag building code –
    - Scott Rosevold submitted a report regarding changing the code for Ag buildings. The state currently excludes Ag buildings from code. The township is not able to be more restrictive than the state. Jim Braun suggested that we add a suggestion sheet to the permit packet.
  3. Century Link – ROW equipment maintenance request –
    - Jim Braun reviewed the request to have delineators put in next to the telephone posts to avoid hitting them with a mower.
    - Jim Braun will ask representatives from the phone companies to attend a meeting to review what can be done.
  4. MN Code book acquisition.
    - Greg Swanson requested a set of code books to review. The Minnesota code books are currently in the office. The Clerk will order a set of IBC books for the office also.
  5. Compliance Letters
    - Jim Braun reviewed the responses from the compliance letters sent last month.
    - A call was placed to the attorney for the bank owned property on Decker Avenue. Per the attorney, the property will be cleaned up.

#### **New Business**

1. Topics for Dundas joint meeting –
  - a. The agenda was reviewed and will be resent to the Board with the changes requested. Following approval, the agenda will be sent to Dundas.
2. Planning-study committee group timeline.
  - a. Glen Castore reviewed the timeline for the strategic plan.

#### **Old Business**

1. Flood Project follow up.
  - a. Justin Fuchs replied to the letter from Peter Tiede. The matter is being forwarded to BOWSR for review and they will respond at a later date.
2. Distribution of existing comp plan
  - a. Glen Castore suggested that the study group would review and make suggestions.
3. Roads
  - a. 115<sup>th</sup> street plan for use during reconstruction – dust control measure, pre and post gravel depths, traffic counts, and gravel loss
    - i. Gary Ebling noted that during a recent discussion with Dennis Luebbe, a review of 115<sup>th</sup> would occur after the reconstruction on Cty Rd 1 was complete. The review would include changes to the depth of the road and the amount of gravel lost.
    - ii. 115<sup>th</sup> Street will be used by Bridgewater Heights during the reconstruction of Cty Rd 1.
    - iii. Rice County made the offer to help by applying dust control in front of the houses along 115<sup>th</sup>.
    - iv. Mike Groth will have a traffic counter placed on the road and he will work to determine the depth of the road prior to construction and post construction.

- b. Pre-construction meeting – Gary Ebling reviewed the information from the Rice County pre-construction meeting.
- c. Ray Simon driveway - Gary Ebling reviewed the MNDOT driveway permit requirements.
  - i. During the recent snow event, Ray Simon’s driveway was scuffed by the snow plow.
  - ii. Ray Simon requested that we try to avoid scuffing the driveway in the future.
- d. Sale of retriever – The retriever was able to be traded in when the roller was purchased. It was traded in for \$2,500.
- e. Gravel will begin when road restrictions are off.
  - i. Mike Groth will try to add gravel to 115<sup>th</sup> street next week if the weather holds.

#### **Upcoming Meetings**

- Planning and Zoning meeting, April 26, 2018, 7pm Bridgewater Town Hall
- Project Meetings, Monday, April 30, 2018, Bridgewater Town Hall
- Board of Supervisors meeting, May 9, 2018, 7pm Bridgewater Town Hall
- Intergovernmental Meeting, April 18, 2018, 7pm, Bridgewater Town Hall
- Joint Meeting with Dundas, April 25, 2018, 7pm, Bridgewater Town Hall

Adjourn