

*Town of Bridgewater, County of Rice, State of Minnesota*

**MINUTES**

**BRIDGEWATER TOWNSHIP BOARD MEETING**

June 7, 2004 – 7:00 PM  
Bridgewater Town Hall  
500 Railway Street South, Dundas, MN 55019

Purpose of Meeting:

- Review issue, project, task, action item, and financial status of Bridgewater Township for the month of May, 2004; and plan for the month of June, 2004.
- Review correspondence and claims received since the last Board Meeting; those claims that are allowed will be paid.
- During the meeting, the Board of Supervisors welcomes comments by residents at appropriate times.

**A Call to Order and Roll-call of Town Officers** Chair  
 Chair Gary Ebling called the meeting to order at 7:00 PM. The following Town Officers were present: Gary Ebling, Supervisor and Town Board Chair; Le Ann Finger, Treasurer; Leif Knecht, Supervisor; and Mike Piper, Clerk. Paul Liebenstein, Supervisor, was absent.

**B Flag Pledge** Chair  
 Ebling invited all present to stand and pledge allegiance to the flag of the United States of America.

**C Approval of Agenda** Supervisors  
 The Agenda was unanimously accepted with the addition of item I.1.

**D Approval of Minutes from May, 2004 Town Board Meeting** Supervisors  
 With changes directed by the Town Board, the Minutes were approved unanimously.

**E Approval of the May, 2004 Treasurer's Report** Treasurer  
 The Treasurer reported that the Town's checking account balance on 5/1/2004 was \$39,520.32; that cleared checks and payments during the month were \$4,296.44; that deposits and credits were \$18,990.04; that the checking account balance at the end of the month was \$54,213.92; and that the value of the Town's investments as of 6/1/2004 was \$197,046.75.

The report was accepted unanimously. Knecht moved, Ebling seconded.

The Supervisors, unanimously, authorized the Treasurer to transfer \$25,000.00 from the Township investments to the Township checking account to cover expenses until the next income event. Knecht moved, Ebling seconded.

A quarterly review of the Town's finances is scheduled for the July meeting of the Town Board.

**F Review of Claims/Deposits Received**Clerk  
Supervisors

The following claims were reviewed, allowed, and paid during the June, 2004 meeting of the Bridgewater Town Board:

Check No.	Date	Amount	Fund	To	Purpose
4313	6/7/2004	\$632.10		Cannon Valley Cooperative	Roadmaster diesel fuel
4314	6/7/2004	\$20.86		City of Dundas	water and sewer service 5/1/04 to 5/31/04
4315	6/7/2004	\$586.54		Dennis Brown	File cabinet and supplies
4316	6/7/2004	\$100.00		Paul Brown	Town Hall mowing
4317	6/7/2004	\$75.00		Le Ann Finger	meetings
4318	6/7/2004	\$47,606.40		Kielmeyer Construction	crushed rock
4319	6/7/2004	\$99.85		Kwik Kopy	copying services
4320	6/7/2004	\$540.00		Minnesota Association of Townships	renewal of Public Officials Liability E&O coverage for 9/1/04 to 9/1/05
4321	6/7/2004	\$70.00		Minnesota Association of Townships	Summer course for Mike Piper and Cheri Albers
4322	6/7/2004	\$682.00		Mumane, Conlin, White & Brandt	legal services provided by Peter Tiede
4323	6/7/2004	\$89.80		Northfield News	Notices and affidavit fees
4324	6/7/2004	\$206.58		Opaug Law Office	legal services provided by John Opaug
4325	6/7/2004	\$179.84		Mike Piper	meetings, mileage, supplies
4326	6/7/2004	\$1,487.76		David Swartwoudt	grading services
4327	6/7/2004	\$58.49		Xcel Energy	electric and gas service
4328	6/7/2004	\$246.48		First National Bank of Northfield	payroll expenses
<b>Total</b>		<b>\$52,681.70</b>			

**G Review of Correspondence Received**Clerk  
Supervisors

The following correspondence was received by the Clerk during May, 2004:

DISCUSS	DATE	SOURCE	DISPOSITION
X	03/17/04	MAT	2004 Summer Short Courses scheduled for July 13, 2004 at the Ramada Inn in Owatonna.
X	04/22/04	MSI	Re insurance coverage (renewal date 07/13/04)
	05/04/04	Rice County Auditor/ Treasurer	First half of 2004 property taxes due on May 17, 2004
X	05/07/04	Rice County	Building Permit Applications
	05/12/04	Northfield News	Proof of public notice.
	05/14/04	MAT	Membership Cards – have been mailed to Town Officials
	05/15/04	City of Dundas	Notice of Public Hearing on May 20, 2004
X	05/18/04	Ziegler CAT	New Product Purchase Agreement for grader for \$93,702.
	05/20/04	Northfield News	Proof of public notice.
	05/20/04	Rice County Public Health	Information meeting for prospective care providers is scheduled for Thursday, June 10, 2004 at 10:00 AM at the County Government Services Building.

X	05/20/04	City of Dundas	Re the Dundas comprehensive plan, and the L1 and G1 districts.
X	05/21/04	Rice County Administration	Invitation to Emergency Preparedness Session on Wednesday, June 16, 2004 at 7:00 PM in the Government Services Building.
	05/22/04	Northfield Planning Commission	Meeting scheduled for May 25, 2004 at 7:00 PM at Northfield City Hall, Council Chambers.
X	05/26/04	University of Minnesota	CY 2005 Budget/Planning Information for MN LTAP (Local Technical Assistance Program) courses.
X	05/27/04	MAT	Re Public Officials' Liability Insurance. Also included: E&O member agreement certificate for 09/01/04 to 09/01/05
X	06/01/04	Rice County Auditor/ Treasurer	New Court-Ordered Redistricting Plan for Rice County Commissioner Districts. <ul style="list-style-type: none"> <li>▪ To do: copy for Town Officers, 2004 Election file, and resident information</li> </ul>
	06/05/04	Northfield Planning Commission	Meeting scheduled for June 8, 2004 at 7:20 PM at Northfield City Hall, Council Chambers.

## H Old Business/Action Items

Supervisors

- H.1 Review of status of potential annexation agreement with Dundas and set special Bridgewater Township Special Board meeting for June 17, 2004

Ebling

Ebling reported that since the last review of the proposed annexation agreement, issues relating to tax repayment on industrial land and the review interval for the agreement have been raised. Work has continued, therefore, on the proposed annexation agreement; the results of that work will be reported at a Special Meeting of the Town Board to be held on Thursday June 17, 2004 at 7:00 PM at the Town Hall.

- H.2 New road grader

Brown

Dennis Brown reported that the Township expects the new grader in the November, 2004 time-frame. The grader is a new 2005 Caterpillar model 143H Motor Grader. The list price is \$187,202.00. With an allowance of \$93,500 for the existing grader, the price of the new grader is \$93,702.00.

Dennis Brown reported that he will contact a Township in southern Minnesota that has expressed an interest in the old grader.

- H.3 Schedule quarterly financial review (July, 2004)

Supervisors

A Township financial review will be held during the July 5, 2005 meeting of the Town Board. Year-to-date expenses and income will be reviewed, as well as projected revenue for the remainder of 2004.

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| <b>I</b> | <b>New Business</b>  | Supervisors       |
| I.1      | Potential road improvement project on Dixon Avenue.  | Steve Marks       |
|          | Mr. Marks indicated that approximately 50% of the residents in his greater area (Dixon and Devine Avenues and 85 <sup>th</sup> and 86 <sup>th</sup> Streets) are in favor of blacktopping their roads. Of that number, approximately 80% of the residents on Dixon Avenue are in favor of blacktopping.  |                   |
|          | Dennis Brown indicated that the basis of the roads in question is good and that blacktopping would not adversely effect snow plowing.  |                   |
|          | The supervisors, unanimously, moved to ask Mr. Blair Fowler of WSB to review the situation and prepare an estimate of the cost for a blacktop project for the entire area and for Dixon Avenue alone. Knecht moved; Ebling seconded.   |                   |
|          | Further, Knecht said that he will meet with Rice County Planning and Zoning to discuss how the county views billable lots.   |                   |
|          | It is the intent of the Board to review the status of this potential project during the July 5, 2004 meeting of the Town Board. The Board anticipates scheduling an informational meeting for this potential project.  |                   |
| I.2      | Report on Dundas Planning Commission   | Albers,<br>Knecht |
|          | Knecht reported that the Commission is working on an industrial ordinance. Knecht reported that the proposed annexation agreement with Bridgewater Township was not discussed significantly, that the location of railroad tracks and highway 8 in relation to potential industrial locations was discussed, and that a significant concern of the Commission is to protect the situation of existing residents. |                   |
| I.3      | Report on Rice County Planning and Zoning Ordinance  | Ebling            |
|          | Discussion on this matter was deferred until the July 5, 2004 meeting of the Town Board. Hopefully, Rice County Commissioner, Jim Brown will attend that meeting.  |                   |
| I.4      | Report on Rice County Industrial Policy Survey   | Ebling            |
|          | Discussion on this matter was deferred until the July 5, 2004 meeting of the Town Board. Hopefully, Rice County Commissioner, Jim Brown will attend that meeting.  |                   |
| 1.5      | Report on road resurfacing (rock/gravel)   | Brown             |
|          | Dennis Brown reported that the road resurfacing task is essentially complete; only a minor application of gravel is remaining.   |                   |
| 1.6      | Report on court-ordered redistricting  | Ebling            |
|          | Correspondence from Rice County was discussed and distributed to attendees. The correspondence is on file at the Town Hall.  |                   |
|          | <u>Bridgewater Township remains in District 5.</u>   |                   |

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| <b>K</b> | <b>Future Meetings</b><br>Reports on items K.2 and K.3 are expected at the July 5, 2004 meeting of the Town Board.  | Clerk                  |
| K.1      | Northfield Planning Commission meets on Tuesday, <u>June 8, 2004</u> at 7:20 PM at Northfield City Hall, Council Chambers.  | Not assigned           |
| K.2      | Rice County Industrial Policy Committee meets on Tuesday, <u>June 8, 2004</u> at 7:00 PM in the Government Services Building  | Liebenstein            |
| K.3      | Emergency Preparedness Session meets on Wednesday, <u>June 16, 2004</u> at 7:00 PM in the Government Services Building.   | Piper                  |
| K.4      | Special Board Meeting of the Bridgewater Town Board to consider the potential annexation agreement with the City of Dundas meets on Thursday, <u>June 17, 2004</u> at 7:00 PM at the Town Hall. | Town Board             |
| K.5      | Bridgewater Town Board meets on Monday, <u>July 5, 2004</u> at 7:00 PM at the Bridgewater Town Hall.  | Town Board             |
| K.6      | 2004 Summer Short Courses meets on Tuesday, <u>July 13, 2004</u> at the Ramada Inn in Owatonna. Other dates and locations are available.  | Piper,<br>Cheri Albers |
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| <b>L</b> | <b>Motion to Adjourn</b><br>The meeting was adjourned unanimously at 8:20 PM. Liebenstein moved, Ebling seconded. | Supervisors |
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Respectfully submitted,

Mike Piper  
Bridgewater Town Clerk

Gary Ebling  
Chair, Bridgewater Board of Supervisors