

Bridgewater Board of Supervisors

County of Rice, State of Minnesota

Meeting Minutes, June 8<sup>th</sup>, 2011

Approved

The meeting was called to order at 7:10 p.m. The pledge of allegiance was said by all.

Roll Call: Supervisors Castore, Doran-Norton, Morlan were present, along with Clerk Cooper, Treasurer Pfahning, Zoning Administrator Braun were in attendance.

Introduction of Guests: none

Approval of the Agenda: Morlan moved, Castore seconded, all agreed.

Public Comment on Non-Agenda Items: none

Routine Business:

- Approval of the Meeting Minutes from May 11<sup>th</sup>, 2011: Castore moved, Morlan seconded, all agreed.
- Approval of the Claims for June 8<sup>th</sup>, 2011: Morlan moved, Castore seconded, all agreed.
- Approval of the Rice Creek Claims for June 8<sup>th</sup>, 2011: Castore moved, Morlan seconded, all agreed.

Treasurer's Report: The Board requested that a list of the serial numbers for the Rice Creek equipment be compiled for insurance purposes. The Board reiterated that clerk and treasurer keep working on keeping a separate record for the Rice Creek claims. The Dundas snowplowing invoice was discussed. Doran-Norton will follow up with the city of Dundas.

Clerk's Report: Cooper submitted an email invitation from Commissioner Joseph Harris of Dakota County about the July Inter-Governmental Meeting. The Board approved the request from Commissioner Harris to visit the Dakota County Call Center.

Planning and Zoning Report: Castore motioned that resolution "2011-12 be passed for a TEPP permit for the Rice County Highway Dept". Morlan seconded, all agreed.

Roads: Castore led the discussion on the Township's position for the Baldwin Ave bridge contribution to Rice County. The Road Committee has met once, is discussing the snow removal policy, Dundas snow plow policy and weight restrictions from garbage trucks on township roads.

Historical Township Records: Morlan will contact Hayes Scriven of the Northfield Historical Society for information regarding the transcriptionist's work.

Administration Handbook: Morlan provided a working outline to the Board and asked for detailed ideas on the various parts of the clerk and treasurer positions.

Review of Meetings Attended: Morlan briefed the Board on the June 6<sup>th</sup>-7<sup>th</sup> Legislative and Research Committee meeting and the Open Meeting Law resolution that was passed. Doran-Norton briefed the Board on the Rural Fire Assn meeting, presented details on the area township contribution to the Northfield City's new safety center.

Town Hall Facilities and Equipment: Doran-Norton led the discussion on who has access to the Bridgewater Town Hall and the re-keying of the locks. She will contact Almen's for information. Morlan motioned that "the township can spend up to \$1000 on the new locks", Castore seconded, all agreed. The re-keying plan that was agreed to was sent out by Cooper June 9<sup>th</sup>, 2011. Town Hall access was set up so that the Zoning Administrator would have the period of time just before the monthly meeting of the supervisors for his use. Doran-Norton will also be writing up the Hall usage policy.

Town Hall Computer Access: Morlan recounted the series of events from his work on the Town Hall computer. He will be contacting Jaguar communications about a wireless set up for clerk and treasurer laptops.

Schedule of Upcoming Meetings: July 27<sup>th</sup> InterGovernmental meeting announced.

Adjournment was motioned by Doran-Norton at 10:23 p.m., Morlan seconded, all agreed.