

Bridgewater Township Board of Supervisors

County of Rice, State of Minnesota

Meeting Minutes, April 13th, 2011

Approved

The meeting was called to order at 7p.m. The Pledge of Allegiance was said by all.

Roll Call: Supervisors Castore, Doran-Norton, Morlan, Clerk Cooper, Treasurer Pfahning, Zoning Administrator Braun and Road Supervisor Dennis Brown were in attendance.

Introduction of Guests: Dennis Luebbe, Rice County Highway Department .

Approval of the Agenda: Castore moved, Morlan seconded as amended.

Routine Business:

- Review of the Minutes from the Annual Meeting, March 8th, 2011. Minutes were reviewed and are ready for March of 2012 approval.
- Approval of the Minutes from the March 9th, 2011. Castore moved, Morlan seconded, all agreed, with changes.
- Approval of the Minutes from the March 19th, 2011 Re-Organizational Meeting. Castore moved, Morlan seconded, all agreed with additions.
- Approval of the Claims for March 2011. Castore moved, Morlan seconded, all agreed. Pfahning pointed out that we had two checks for the Rice Cty Township Assn, with two different billing addresses. One was for annual dues, the other a special \$25 donation for travel to the national convention in September of 2011.

Clerk's Report:

- Review of Safe Inventory. Cooper reported that the list was complete and she would be revising the Northfied Historical Society's list of township old books.
- Review of Ordinance and Resolution Book. Cooper reported, Braun added that book is up to date.
- Review of Township Resources Update. Cooper reported that the 2009 Township Law Book was current, maps are being compiled for the map book and the designated shelf in the office is sufficient for space and accessibility.
- Clerk/Treasurer File Back Ups. Doran-Norton moved this item to the May agenda.
- Approval of Clerk Handbook. Morlan forwarded this item to the May agenda.

Planning and Zoning Report:

- TEPP Permits , Resolutions passed

- 2011-07 OMG dba SMC , bonds required and presented. Castore moved, Morlan seconded, all agreed.
- 2011-08 OMG dba SMC, bonds required and presented. Castore moved, Morlan seconded, all agreed.
- 2011-09 Kielmeyer-Tealpaus . Castore moved, Morlan seconded, all agreed. (Bonds?)
- 2011-10 Robert DeGroot . Castore moved, Morlan seconded, all agreed. No bonds presented yet.
- Flood Plain Forms. Carolyn Braun will send to Cooper forms to be recorded at Rice County.
- Administrators Report. Braun reported that four new housing permits have been issued, letters have went out to the property owners except for residential properties, identifying the phosphorous concern. The Right of Way inventory to be done next month, and prices for Jake Brake signs discussed.

Treasurer 's Report:

- Invoice to Dundas stating last year's use of annexation region funds to be sent, along with snowplowing invoice.
- PERA Forms have been completed and sent into the State of Minnesota.
- CTAS. Quickbooks has regular updates sent out for FICA changes.
- Approve Chart of Accounts. Moved to a future meeting.

Road Report:

- County Request for funds to upgrade CSAH 59/Baldwin Ave Bridge. Dennis Luebbe gave a detailed report on the bridge project, slated to begin in 2012. Bridgewater is being asked to make a contribution to the project, but it is not required in order for the project to be completed. The Board of Supervisors is going to be discussing the revenue request over the next several months.
- Sign Inventory Summary . Brown gave an update on the federally mandated sign program.
- Gravel and Dust Control Bids Update. Castore directed Cooper to directly contact Kielmeyer Construction, follow through with any questions to other bidders. Bidding window closes April 28th, 2011.
- Road Committee Creation Charge. Castore has been in contact with several area citizens who are interested in being on the committee.
- Direction to Road Superintendent regarding separation of expenses for roads in the annexation area. Doran-Norton moved "to separate expenses for the materials of the roads in the Dundas Annexation area". Castore seconded, all agreed.
- Snow Removal Policy. A review of the township's snow removal policy has been set for July '11. We had a citizen report on the quality of the road care for the township, Castore is using this issue as a charter for the Road Committee.

Rice Creek Assessment Report: Castore moved, Morlan seconded," that claims for the Rice Creek Assessment Project be paid".

- Tech Sales claim of \$29,961.12 dollars approved
- CWRP invoice of \$2080.00 approved
- Update from Cathy Larson: none
- Rice Creek Citizens Mtg: Friday, April 15th, 7:30a.m.
- Pfahning directed to keep \$5000 for the work plan, \$4900 for the end report of project

Historical Township Document Report:

- Progress to Date. Cooper reported that Alicia Rueters has completed the second phase of the scanning project. 2011 budget target maintained, and all old township books are back in the safe.
- Update from Additional Mtgs. Castore led general discussion on Rural Fire Assn, Cooper on Rice County Planning Commission meeting with Motokazie Land. Morlan reported on the Rice County Township Assn meeting.

Hoover Dump Remediation Report: Castore reported on meetings with the city of Northfield, Waste Management, DEED and liability issues with the project.

Joint Legislative Conference: Morlan gave a report on the event and explained the MAT process for submitting a resolution to the MAT Legislative and Research Committee in June 2011.

- Resolution 2011-11 "To ask MAT Legislative and Research Committee to Modify Open Meeting Laws" was passed. Castore moved, Doran-Norton seconded, all agreed.
- Morlan and Cooper invited to attend the L&R to speak on annexation and media issues.

Schedule of Upcoming Meetings:

- Inter Governmental Mtg . April 27th, 2011, 7 p.m. Hosted by Northfield Township
- Schedule Website Assessment Work Session. TBD
- Snow Plow Policy Work Session. Set for July 2011
- Schedule Annual Road Trip. Tuesday, May 10th, 2011, 4 p.m.

Additional Discussion Topics:

- Liability Insurance-signs. Brown reported that we were in compliance
- Local Board of Appeal and Equalization: none

Adjournment: 10:10p.m. Doran Norton moved, Morlan seconded, all agreed.

-

