

MINUTES

BRIDGEWATER TOWNSHIP BOARD MEETING

May 8, 2007 – 7 PM

Bridgewater Town Hall

500 Railway Street South, Dundas, MN 55019

- A Call to Order, Roll-call of Town Officers, and Introduction of Guests** Ebling
Town Board Chair Gary Ebling called the May, 2007 Meeting of the Town Board to order at 7:00 PM. The following Town Officers were present: Kathleen Doran-Norton (Supervisor and Town Board Vice Chair), Gary Ebling (Supervisor and Town Board Chair), Leif Knecht (Supervisor), Le Ann Finger (Treasurer), and Mike Piper (Clerk).
- B Flag Pledge** Ebling
Ebling invited all present to rise for the flag pledge.
- C Approval of Agenda** Ebling
Motion by Knecht, seconded by Doran-Norton, and carried 3-0 to approve the agenda as presented in these minutes. (Doran-Norton, aye; Ebling, aye; Knecht, aye)
- D Approval of Minutes from the April 2007 Town Board Meeting** Piper
Motion by Doran-Norton, seconded by Knecht, and carried 3-0 to approve the minutes for the April 2007 meeting of the town board. (Doran-Norton, aye; Ebling, aye; Knecht, aye)
- E Approval of Treasurer's Report for April 2007** Finger
Motion by Knecht, seconded by Doran-Norton, and carried 3-0 to approve the treasurer's report for April. (Doran-Norton, aye; Ebling, aye; Knecht, aye)
- F Review of Claims/Deposits Received** Piper
Motion by Ebling, seconded by Doran-Norton, and carried 3-0 to approve and pay the claims presented. (Doran-Norton, aye; Ebling, aye; Knecht, aye)
- G Correspondence Received** Piper
The correspondence was reviewed. Correspondence included a letter from MNDOT re township road closures on TH 3 during 2008.
- H Public Comment (non-Agenda matters)**
Two representatives from the State bank of Faribault presented a type of certificate of deposit that is available to townships at their bank. The CD has a maturity of 28 days, and is currently paying 4.90%. Finger will review the matter and report to the board.
- Deb Sullivan gave a report on the Rice County Comprehensive Plan. Doran-Norton will visit Commissioner Jim Brown; Ebling will invite Mr. Brown to address the board on the document.

I Old Business/Action Items

- I.1 Annexation of approximately 2.12 acres into the city of Northfield
It is expected that the land in question will be annexed by the City of Northfield during May, 2007. The owners of the property are Tom and Megan Durkin.
- I.2 Hoover Dump
In response to a request from John Klockeman, the MPCA has addressed this situation. The board will review the information from MPCA and decide what further action (for example, testing and analysis) the township should take. Current knowledge is that the dump was private, operated by neither Rice County nor Bridgewater Township. The letters from John Klockeman and the MPCA are on file.
- I.3 Annual township road survey
The annual township road survey was held on May 4, 2007. A report from that survey is on file.

J New Business

- J.1 Award of contract for the 2007 Eaton Ave. et al. road improvement project

Motion by Knecht, second by Doran-Norton, and carried 3-0 to award the contract for this project to Valley Paving. (Doran-Norton, aye; Ebling, aye; Knecht, aye)

Motion by Doran-Norton, second by Ebling, and carried 3-0 to authorize Dennis Brown to have culverts installed on Eaton Ave. at Bridgewater Township expense. (Doran-Norton, aye; Ebling, aye; Knecht, aye)

Town attorney John Ophaug was present during this portion of the meeting.

- J.2 Letter from Peter Tiede to the town board, dated May 4, 2007
Ebling read the letter out loud to the meeting. The letter is on file.

- J.3 Building Official
An advertisement for such a position will be prepared and inserted into the Northfield News. The board will interview candidates, choose a favored candidate, determine fees and the interface with Rice County Planning and Zoning. Jim Braun, consultant, will participate in the interviewing and selection processes. Responses are due to the clerk and must be post marked no later than June 8, 2007.

- J.4 Backup Grader Operator
The town board will hire Mike Groth as a backup road grader operator.

- J.5 Dust control
Dennis Brown was asked to prepare budget for dust control activities. The tentative annual budget for dust control was set at \$15,000. Top priorities for dust control are 120th and Decker.

- J.6 PERA
Knecht asked Finger to explore the financial implications of the township's participation in this retirement program.
- J.7 CSAH 1 corridor preservation
Currently, it appears that this effort is not a priority for the city of Northfield. Dennis Luebbe will hold a meeting with township and city elected officials on May 24, 2007 to discuss the matter.

J.8 CTAS Doran-Norton
A report on this accounting system was deferred.

J.9 Organization of Town Files Piper
The township is purchasing two new 5-drawer letter file cabinets; the existing lateral file will be used by the planning and zoning function.

One of the two new file cabinets will contain subject-matter information (annexation, elections, roads, insurance, environment, equipment and financial.) The other cabinet will contain the official town files for the current year and the previous 5 years. Overflow files will be placed in plastic file folders and stored above the rest rooms.

K Future Meetings
The June regular town board meeting will be held on Tuesday June 12, 2007 at 7 PM at the Bridgewater Town Hall.

L Motion to Adjourn
Motion by Doran-Norton, seconded by Knecht, and carried 3-0 to adjourn the May 8, 2007 meeting of the town board at 10:12 PM. (Doran-Norton, aye; Ebling, aye; Knecht, aye)

Submitted by, Financial component approved by:

C. Michael Piper Le Ann Finger
Clerk, Bridgewater Township Treasurer, Bridgewater Township

Accepted by:

Gary Ebling
Supervisor and Chair, Bridgewater
Township Board of Supervisors

Reference: Town Officers: Cheri Albers, Deputy Clerk and Treasurer; Kathleen Doran-Norton, Supervisor and Town Board Vice Chair; Gary Ebling, Supervisor and Town Chair; Le Ann Finger, Treasurer and Webmaster; Leif Knecht, Supervisor; and Mike Piper, Clerk.