

MINUTES

MAY, 2005 BRIDGEWATER TOWNSHIP BOARD MEETING

May 2, 2005 – 7:00 PM

Bridgewater Town Hall

500 Railway Street South, Dundas, MN 55019

Purpose of Meeting:

- Review Minutes, finances, and the status of issues, projects, tasks, and action items for Bridgewater Township for the month of April, 2005; and plan for the month of May, 2005.
- Review correspondence and claims received since the last Board Meeting; those claims that are allowed will be paid.
- During the meeting, the Board of Supervisors welcomes comments by residents at appropriate times.

A Call to Order, Roll-call of Town Officers, and Introduction of Guests Liebenstein
Town Board Chair Paul Liebenstein called the meeting to order at 7:00 PM. All elected officials of Bridgewater Township were present. Namely, Supervisor Gary Ebling (Mr. Ebling arrived at 7:15 PM), Treasurer Le Ann Finger, Supervisor and Town Vice Chair Leif Knecht, Supervisor and Town Board Chair Paul Liebenstein, and Clerk Mike Piper.

B Flag Pledge Liebenstein
Chair Liebenstein invite all present to rise and pledge allegiance to the flag of the United States of America.

C Approval of Agenda Liebenstein
The Agenda was approved as submitted. Motion by Knecht, second by Liebenstein, motion passed unanimously (Knecht aye, and Liebenstein aye).

D Approval of Minutes from April, 2005 Town Board Meeting Piper
The Minutes for the April 4, 2005 Meeting of the Town Board were approved as submitted. Motion by Ebling, second by Knecht, motion passed unanimously (Ebling aye, Knecht aye, and Liebenstein aye).

E Approval of Treasurer's Report

E.1 The 6:30 PM meeting Finger
Prior to the start of this meeting, Chair Liebenstein, Vice Chair Knecht, Treasurer Finger, and Clerk Piper met at 6:30 PM in the Town Hall to discuss the relative responsibilities of the Clerk and the Treasurer relative to the Town's finances. It was agreed that the Treasurer will prepare a detailed monthly report showing the beginning and ending balances of the Town's checking account, the status of the Town's investments, and the status of the Town's indebtedness. The Clerk will produce a monthly report showing the same information. This keeping of two records (the Treasurer's Report, and the Clerk's Audit Report) is encouraged by the Minnesota Association of Townships as a Best Practice and is in keeping with the following statutes:

367.11 Clerk's duties.

It shall be the duty of the town clerk:

- (4) to file and preserve all accounts audited by the town board or allowed at a town meeting and enter a statement of them in the book of records;

367.16 Treasurer's duties.

It is the duty of the town treasurer:

(3) to keep a true account of all money received as treasurer and the manner in which it is disbursed, in a book provided for that purpose, and provide the account, with the treasurer's vouchers, to the town board of audit, at its annual meeting, for adjustment;

Further, it was agreed that if the Clerk has questions, the Treasurer would be available to answer the questions before the next meeting of the Town Board.

E.2 The Treasurer submitted the Treasurer's Reports for January, February, March, and April, 2005.

- January, 2005: As to the checking account balances at the beginning and ending of the month, the status of investments, and the status of indebtedness, the Treasurer's Report and the Clerk's Report are in full agreement. Both Reports are included in the Official Town File for 2005.
- February, 2005: As to the checking account balances at the beginning and ending of the month, the status of investments, and the status of indebtedness, the Treasurer's Report and the Clerk's Report are in full agreement. Both Reports are included in the Official Town File for 2005.
- March, 2005: As to the checking account balances at the beginning and ending of the month, the status of investments, and the status of indebtedness, the Treasurer's Report and the Clerk's Report are in full agreement. Both Reports are included in the Official Town File for 2005.
- April, 2005: As to the checking account balances at the beginning and ending of the month, the status of investments, and the status of indebtedness, the Treasurer's Report and the Clerk's Report are in full agreement. Both Reports are included in the Official Town File for 2005.
- All four Treasurer's Reports were approved as submitted. Motion by Knecht, second by Ebling, motion passed unanimously (Ebling aye, Knecht aye, and Liebenstein aye).

E.3 Indebtedness Report for 2004 to the Rice County Auditor

The Treasurer submitted the Report of Outstanding Indebtedness At December 31, 2004. The Report was given to the Clerk for delivery to the Rice County Auditor.

F Financials

F.1 Claims reviewed and allowed at the May Meeting of the Town Board.

F.2 Revenues received since the April Meeting of the Town Board.

G **The following correspondence that has either been received, generated, or is of interest was reviewed:**

Piper

DATE	SOURCE	PURPOSE
3/28/2005	MN ASSOCIATION OF TOWNSHIPS	LETTER TO GOV. PAWLENTY IN SUPPORT OF HF1732/SF1829
4/7/2005	RICE COUNTY AG INSPECTOR	RE NOXIOUS WEEDS AND GRASSHOPPERS
4/9/2005	BRIDGEWATER TOWNSHIP PUBLIC NOTICE	BOARD OF APPEAL SCHEDULED FOR 4/21/2005
4/11/2005	CITY OF DUNDAS	RESOLUTION NO. 2005-15 RE "AN EIS NOT REQUIRED" FOR STONERIDGE
THE ABOVE DOCUMENT WILL BE FILED UNDER ANNEXATION: DUNDAS.		
4/13/2005	RICE COUNTY	RICE COUNTY EMS PROVIDER COUNCIL
4/14/2005	CITY OF DUNDAS PUBLIC NOTICE	CONSIDER FINAL PLAT FOR PROPOSED BRIDGEWATER HEIGHTS PHASE 1
4/15/2005	RICE COUNTY P AND Z	BUILDING PERMITS
4/16/2005	NORTHFIELD NEWS	DUNDAS DELAYS ACTION ON STONERIDGE
4/16/2005	BRIDGEWATER TOWNSHIP PUBLIC NOTICE	INFORMATIONAL MEETING RE PAVEMENT ON OAK HILL SOUTH (124 TH COURT, EDWARDS WAY) SCHEDULED FOR 4/21/2005
4/16/2005	NORTHFIELD NEWS	DUNDAS TO BEGIN DESIGNS FOR CAPITAL IMPROVEMENT PROGRAM
4/18/2005	RICE COUNTY P AND Z	RE OPEN HOUSE ON I35/CTY ROAD 1 DVT ON 4/27/2005
4/20/2005	NORTHFIELD NEWS	CHEERS TO DUNDAS CITY COUNCIL RE DELAYING APPROVAL OF PLAT FOR STONERIDGE
4/21/2005	MN TAX LAW (RECD @ BD OF APPEAL	RE GREEN ACRES
4/25/2005	CITY OF DUNDAS	RESOLUTIONS 2005-17 AND 2005-18 RE ADDITIONAL ANNEXATIONS
THE ABOVE DOCUMENT WAS SIGNED BY THE CHAIR AND CLERK AND DELIVERED TO DUNDAS CITY HALL AND WILL BE FILED UNDER ANNEXATION: DUNDAS.		
4/26/2005	NORTHFIELD PLNG COMMISSION	RE MEETING ON 4/26/2005
4/27/2005	NORTHFIELD NEWS	STONERIDGE PLAT APPROVED
4/27/2005	NFLD AREA AMBULANCE ASSOC.	RE MEETING ON 4/27/2005
4/29/2005	CITY OF DUNDAS	STONERIDGE FINAL PLAT
THE ABOVE DOCUMENT WILL BE FILED UNDER ANNEXATION: DUNDAS.		
4/30/2005	NORTHFIELD NEWS	DUNDAS POISED TO INVEST IN FUTURE
4/30/2005	BRIDGEWATER TOWNSHIP PUBLIC NOTICE	RE CHLORIDE TREATMENT
THE ABOVE DOCUMENT WILL BE FILED UNDER ROADS: DUST CONTROL		

H	Old Business/Action Items	Supervisors
H.1	Ambulance Report: no report was given.	Liebenstein
H.2	Annexation Report:	Ebling

Re Geiger/Paulson annexation area (Bridgewater Heights):

The two “sliver” annexation requests (Dundas resolutions 2005-17 and -18) were discussed. Knecht noted that a partial infrastructure item cannot be constructed, and Bruce Morlan of the Dundas Planning Commission observed that the annexation is a reasonable conclusion. Motion to permit the annexation by Knecht, second by Liebenstein, motion passed unanimously (Ebling aye, Knecht aye, and Liebenstein aye).

Re College City annexation area (Stoneridge Hills):

Dundas resolution 2005-15 declared that an EIS is not required.

Liebenstein asked McMahon where Dundas is on the sewer issue (re capacity in the Northfield system). McMahon said that Dundas has hired an attorney to represent its interest. McMahon’s opinion is that the annexation agreements “trumps” all else out there. The potential of a Dundas wastewater plant was discussed. Other items of discussion were the Northfield urban expansion area, the protection of Rice Creek, and the fact that 100th Street has been considered a boundary.

- H.3 Countywide Economic Development Committee: no report was given. Ebling
- H.4 Fire Report: Liebenstein reported that a new tanker is being purchased and will be operational in September, 2005 Liebenstien
- H.5 Insurance Report: no report was given. Knecht
- H.6 Master Plan Development Committee for the area south of Big Steer along I-35: Knecht reported that the progress on this committee is disappointing. There appears to be no real study going on. Knecht is concerned as to whether the work of the committee will be done by the end of 2005. Knecht observed that the development will probably be in phases. Knecht
- H.7 Minnesota Public Employees Retirement Association (PERA): action on this item delayed until August, 2005 Knecht
ACTION ITEM FOR AUGUST, 2005 AGENDA
- H.8 Potential Road Improvement Project for 124th Court East and Edwards Way, DeTelemark, Edgebrook Drive, and Farrell Court. See item H.9, below. Ebling
- H.9 Road Report:

Potential road improvement project: 124th Court and Edwards Way:

Blair Fowler presented a core-sample report on 124th Court East and Edwards Way. The general conclusion was that the base under those roads is better than was expected, and that base will be a cost-reducing factor in the reclamation approach proposed for the potential project. The use of 4 or 5 inches of blacktop was discussed. Fowler indicated that WSB will seek bids for both options.

THE REPORT WILL BE FILED UNDER ROADS: 124th COURT, EDWARDS WAY.

Potential road improvement projects: DeTelemark, Edgebrook Drive, and the Farrells:

Knecht expressed concern about the amount of contingency in the estimates for the potential road improvement projects in view of the quantity of work expected. Fowler said that WSB will reconsider the matter.

General road issues:

Liebenstein recommended that residents in the rural residential subdivisions actively investigate vendors that would use of lighter garbage trucks on their roads.

The Town Board agreed that a road maintenance and construction policy should be written.

THE CREATION OF A ROAD MAINTENANCE AND CONSTRUCTION POLICY IS A FUTURE ACTION ITEM. A SCHEDULE FOR THE CREATION OF THIS POLICY IS AN AUGUST, 2005 ACTION ITEM.

Knecht said that he would talk with John Ophaug, Township Attorney, concerning the establishment of a schedule for public hearings.

A REPORT ON FUTURE ACTIVITIES FOR THE POTENTIAL ROAD IMPROVEMENT PROJECTS IS AN AUGUST, 2005 ACTION ITEM.

The Clerk has received reports of properties on 124th Court East and Edwards Way, DeTelemark Road, Edgebrook Drive, and the Farrells.

THESE REPORTS WILL BE FILED UNDER ROADS: for each street, 2005.

I New Business Supervisors

I.1 Local Road Improvement Program McMahan

Tom McMahan, Dundas City Engineer, described the Routes of Regionals Significance Account that was established by the Minnesota Legislature in 2002. The Account provides money for constructing and reconstructing local roads with statewide or regional significance. The Town Board and McMahan agreed that Decker Avenue would be a good candidate for money that must be used in 2005. The Board moved that Dundas create a grant request (due May 9, 2005) with the support of Bridgewater Township. Motion by Ebling, second by Liebenstein, motion passed unanimously (Ebling aye, Knecht aye, Liebenstein aye).

A FOLLOW-UP REPORT IS SOLICITED FOR THE AUGUST, 2005 MEETING.

I.2 Township WEB Site Finger

Discussion on a potential WEB site for Bridgewater Township was postponed until the August, 2005 meeting of the Town Board.

J Future Meetings Clerk

DATE	MEETING	LOCATION & TIME
5/4/2005	Meeting of Chip DeMann's neighbors with proposed developer	TOWN HALL, 7:00 PM
5/9/2005	Rice County Genealogy Society	TOWN HALL, 10:00 AM
5/16/2005	Informational Meeting re potential road improvement projects on Detelemark, Edgebrook Drive, and the Farrells.	TOWN HALL, 7:00 PM
6/6/2005	BRIDGEWATER TOWN BOARD MEETING	TOWN HALL, 7:00 PM

K Motion to Adjourn Supervisors

The meeting was adjourned at 8:45 PM by unanimous vote of the Supervisors. (Ebling aye, Knecht aye, and Liebenstein aye.)

Reference: Town Officers: Supervisor Gary Ebling, Treasurer Le Ann Finger, Supervisor and Town Board Vice Chair Leif Knecht, Supervisor and Town Board Chair Paul Liebenstein, and Clerk Mike Piper.

Respectfully submitted,

C. Michael Piper
Town Clerk